

Job Vacancy: Midday Supervisor (MDSA)

Location: Hadleigh Community Primary School

Salary: Grade 2 Scale 3 £25,614 per annum depending on hours £13.28 per hour

Hours: Monday to Friday 12pm – 1.15pm - 6.5 hours per week, Term Time Only

Contract Type: Permanent

Start Date: As soon as possible

About the Role

We are looking to expand our lunchtime team and seek committed and enthusiastic people to join our friendly team. You will play a vital role in ensuring our pupils have a safe, happy, and well-supervised lunch break.

Key Responsibilities:

- **Supervision:** Monitor pupils in the dining hall, playgrounds, or classrooms during "wet play".
- **Safety & Wellbeing:** Maintain the safety and welfare of children, following all safeguarding procedures. Full training on First Aid and Safeguarding will be given upon starting the role
- **Support:** Assist children with eating, encourage good table manners, and facilitate positive playground games.
- **Inclusion:** Provide a supportive environment for all children, including those with Special Educational Needs

Who We Are Looking For

The successful candidate will:

- Have a calm, patient, and positive manner with children.
- Be a reliable team player with excellent communication skills.
- Be proactive and able to use their initiative to manage minor playground conflicts.
- Understand the importance of confidentiality and safeguarding.

What We Offer

- A welcoming and supportive school community.
- Enthusiastic and polite children who are keen to learn and play.
- Opportunities for professional development and training – many of our previous MDSA's have gone onto train to be Learning Support Assistants work within our school and others.
- This role could be combined with the cleaner role we are also currently advertising and more hours may become available.

How to Apply

- Please contact the school office at hr@hadcps.uk to request an application form or visit our School Website.
- **Closing Date:** 2nd October 2026
Interview Date: to be confirmed

Suffolk County Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

DBS checks are required for all posts.
Suffolk County Council – welcoming diversity.